

**Office Memorandum • UNITED STATES GOVERNMENT**

25X1A9a

TO : Management Officer, CIA  
Att: Mr. [REDACTED]  
FROM : Deputy Personnel Officer, CIA  
SUBJECT: T/O Revision

DATE: 10 February 1949

The Classification Division has completed a survey of the Basic Intelligence Group of the Office of Reports and Estimates. As a result of the investigation, it is recommended that the following positions be allocated to the grades indicated:

Office of the Chief: (1) Administrative Assistant CAF-6 to CAF-7; (2) Clerk CAF-4 to CAF-5.

*clk - 6  
Res. clk - 4*

Editorial Division, Office of the Chief: (1) Intelligence Officer P-2 to P-3.

*Asst Editor P-2*

Publications Division, Production Sections: (1) Clerk CAF-3 to CAF-4 in each of the Production Sections.

*3 Sections  
1-2-3*

Your approval of these changes in the present T/O, from a budgetary point of view, is requested. The Classification Division will furnish any information required by your office.

*3 of them.*

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Deputy Personnel Officer

RAS:jcp

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No Change in Class.	<input checked="" type="checkbox"/>
Declassified	<input type="checkbox"/>
Class. Changed To:	TS S C
Auth:	HR 70-2
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By:	<i>ONE</i>

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